



## NORTH CAROLINA DIVISION OF MOTOR VEHICLES

### LICENSE & THEFT STATION AND/OR TECHNICIAN VIOLATION HEARING REQUEST FORM

I, \_\_\_\_\_, request a hearing for one of the hearings below.

Please check the hearing you are requesting.

☐ Station Violation Hearing

☐ Technician Violation Hearing

In submitting this request, I understand that the entire hearing fee of **\$200 must accompany this form for a hearing to be scheduled.** A separate hearing fee must be paid for each type of hearing.

Please see Admin Code 19A NCAC 03K .0101 for further information.

Please **legibly** write all the information below to assure proper processing of your hearing request.

OCA Number:	
Station Name:	Station Number:
Station Address:	
Mailing Address, if different from the station address:	
Station Phone Number:	Station Fax Number:
Technician Name:	Technician Number:
Requestor Email Address:	
Technician Address: Technician Phone Number:	
Name, Address, and Phone Number of Attorney (if applicable):	

Signature:

Date

\_\_\_\_\_

\_\_\_\_\_

**All Requests and Payments should be mailed to: Division of Motor Vehicles, Attn: Administrative Support Unit – L&T Hearings, 3127 Mail Service Center, Raleigh, NC 276973127. For questions, call 919-715-7000.**

\*Hearing requests may not be submitted to DMV Inspectors or at local DMV offices.

\*If a hearing is not requested within ten (10) calendar days of receipt of the Notice of Charges, the technician or station waives its right to a hearing and the applicable penalty delineated in North Carolina General Statute will be imposed.

\*Note: Hearing requests are not valid unless accompanied by \$200.00, paid by check or money order. A hearing will not be scheduled unless \$200 is sent with this form.

\*You may cancel your hearing at any time. Please review the cancellation request form for terms and conditions of partial refunds.

Form HF-009

Rev-4/10/18