



# STUDENT RESOURCE GUIDE

for North Carolina Historically Black Colleges and Universities (HBCU)  
and Minority Institutions of Higher Education (MIHE)

## INTERNSHIP & SCHOLARSHIP OPPORTUNITIES







# INTERNSHIP OPPORTUNITIES

## STATE OF NORTH CAROLINA INTERNSHIP PROGRAM North Carolina Government Placement

The North Carolina State Government Internship Program offers paid summer internship opportunities in numerous state government departments to college, community college, graduate and law students who are permanent residents of the State. The Council for Women & Youth Involvement, an advocacy agency within the North Carolina Department of Administration, coordinates the program. Examples of internships include positions with the Governor's offices, interns for the Supreme Court and the Court of Appeals, Legislative Research Assistants, various positions with State museums, aquariums, hospitals, and several others from the coast to the mountains. This program provides opportunities for most academic majors.

**Salary and/or other benefits** \$8.25/hr.

**Location:** Locations vary and depend on availability

**Program length:** 40 hrs. per week (10 weeks)

**Recruitment cycle—approximate start and end dates:**

Recruitment/Application Process Start: August

Application Deadline: January

Phone Interviews: February

Offer Letters to Potential Interns: March

Internship Program: May–July (the last month may change year to year depending on the start date)

**How do students apply:** Online [ncadmin.nc.gov/internshipnc](https://ncadmin.nc.gov/internshipnc) or you can access more information at [youthinvolvement.nc.gov](https://youthinvolvement.nc.gov)

**Majors/degrees sought:** All majors are encouraged to participate

**Contact for more information:**

Candace Dudley, [Candace.Dudley@doa.nc.gov](mailto:Candace.Dudley@doa.nc.gov)

## NC GOVERNOR'S HISTORICALLY BLACK COLLEGES AND UNIVERSITIES(HBCU) INTERNSHIP PROGRAM Private Sector Placement

The North Carolina Governor's HBCU Internship Program offers paid summer internship opportunities in numerous Fortune 500 companies for rising juniors and seniors at all HBCU institutions in the state of North Carolina. Students benefit from work experience that will increase their competitiveness in the job market. Businesses benefit from access and exposure to an untapped, diverse talent pool. Through this initiative, we hope to increase the capacity of North Carolina's HBCUs to connect their graduates to the private sector, thus retaining this talent in North Carolina.

**Salary and/or other benefits** (i.e. housing allowance, meal allowance, etc.): \$15/hr. with housing stipend of \$1,200 (Please note this information is subject to change)

**Location:** Locations vary and depend on availability

**Program length:** 40 hrs. per week (8-10 weeks)

**Recruitment cycle—approximate start and end dates:**

Recruitment/Application Process Start: September

Application Deadline: February

Interview Schedule: Check with your Career Services office

Internship Program: Mid-June–August

**How do students apply:** Students can apply through their Career Services office

**Majors/degrees sought:** All majors are encouraged to participate

**Contact for more information:**

Tenika McMillan, [HBCUInternship@northcarolina.edu](mailto:HBCUInternship@northcarolina.edu) or 919-843-0448

## SUMMER ENGINEERING ASSISTANTS PROGRAM North Carolina Department of Transportation Placement

The Summer Engineering Assistants Program offers paid summer internships for eligible students. Participants gain valuable experience that counts toward eligibility for permanent employment with the N.C. Department of Transportation.

**Salary and/or benefits:** (i.e. housing allowance, meal allowance,etc.)Salaries are based on college majors.

**Location:** Locations vary and depend on availability and location of current construction projects, job requirements and the applicant's needs and interests. (Applicant may specify desired location, but it is not guaranteed)

**Program length:** May–August

**Recruitment cycle:** January–March

**How do students apply:** Interested applicants must apply online through the N.C. State Government employment website and search for Summer Engineering Assistant—[oshr.nc.gov/work-for-nc](https://oshr.nc.gov/work-for-nc). Applicants must attach a college transcript to the online application; those without it will be considered incomplete.

**Majors/degrees sought:** Students must be enrolled at an accredited institution and in an associate, bachelor's or master's level program, have completed at least 24 semester hours upon employment, have a minimum 2.5 grade point average, all majors accepted.

**Contact for more information:**

Tameka Judd, [tcjudd@ncdot.gov](mailto:tcjudd@ncdot.gov) or 919-707-6685

## HBCU/ MINORITY-SERVING INSTITUTIONS (MSI) INTERNSHIP PROGRAM

North Carolina Department of Transportation Placement

The Historically Black Colleges/Universities (HBCU) and Minority-Serving Institutions (MSI) Internship is a paid, ten week program designed to expose, engage, and educate students by providing tangible, real world experiences working with various offices within the NC Department of Transportation. The program prepares students attending an HBCU/MSI with the knowledge, resources, and expertise necessary to apply for future positions with NCDOT and/or other professions. Essential components of the internship experience include professional development workshops in areas such as soft skills, resume building, LinkedIn, and networking. Students will receive exposure to the inner workings of statewide projects and initiatives throughout NCDOT's 14 divisions. The program is open to all students who are North Carolina residents attending an identified HBCU/MSI. Examples of internships include positions with the Chief Deputy Secretary's office, Department of Motor Vehicle's Information Technology branch, Department of Aviation, Information Technology, Rail Division, Department of Highways, Office of Human Resources, Office of the Inspector General, and the Office of Legal Counsel. This program presents opportunities for a variety of academic majors.

**Salary and/or other benefits** (i.e. housing/meal allowance, etc.): \$15.00/hr. with housing stipend of \$1,000 (Please note this information is subject to change)

**Location:** Locations vary and depend on availability

**Program length:** 40 hrs. per week (10 weeks)

**Recruitment cycle—approximate start and end dates:**

Recruitment/Application Process Start: September

Application Deadline: January

Interviews: February—March

Offer Letters to Potential Interns: March

Internship Program: May–August

**How do students apply:** Online at [oshr.nc.gov/work-for-nc](https://oshr.nc.gov/work-for-nc)

**Majors/degrees sought:** All majors are encouraged to participate

**Contact for more information:**

Al Austin, [ajaustin1@ncdot.gov](mailto:ajaustin1@ncdot.gov) or 919-707-2815 or

Joana McCoy, [jmccoy5@ncdot.gov](mailto:jmccoy5@ncdot.gov) or 919-707-2776





**SUMMER TRANSPORTATION INTERNSHIP PROGRAM FOR DIVERSE GROUPS (STIPDG)**

United States Department of Transportation/Federal Highway Administration

The Summer Transportation Internship Program for Diverse Groups (STIPDG) provides a unique opportunity for students to gain valuable professional experience and skills that will complement their academic pursuits. This hands-on program is designed to mentor and cultivate tomorrow’s leaders, strengthen their understanding of the transportation industry and prepare them for future public service opportunities.

Funded by the FHWA’s Office of Innovative Program Delivery’s On-the-Job Training Supportive Services Program, the objective of the STIPDG is to provide college/university students with real world experience and on-the-job training while working on current transportation-related topics and issues.

The STIPDG is a paid internship program open to all qualified candidates without regard to their race, gender, color, religion, sexual orientation, national origin, age, physical or mental disability, veteran status, or any other characteristic prohibited by state or local law.

**Salary and/or other benefits:** Undergraduate students receive a total stipend of \$4,000. Graduate and Law students receive total stipends of \$5,000. Interns who live more than 50 miles (one-way) from their assignment location will be provided housing.

**Location:** The work location is typically in a USDOT Operating Administration in Washington, D.C. (headquarters), or at a participating field location with the U.S.. The work site may also include a state DOT office or partnering organizations

**Program length:** 40 hrs. per week (10 weeks)

**Recruitment cycle:** Applications will be accepted late October through mid-January annually

**Notification:** May

**How do students apply:** Online at <https://www.fhwa.dot.gov/education/stipdg.cfm>

**Major/degrees sought:** All majors are encouraged to participate

**Contact for more information:**  
Yolanda Jordan, 703-235-0527 or [Yolanda.Jordan@dot.gov](mailto:Yolanda.Jordan@dot.gov)

**HBCU/ MSI INTERNSHIP PROGRAM**  
North Carolina Department of Natural and Cultural Resources

The Historically Black College and University/ Minority-Serving Institutions (HBCU/MSI) internship program is a ten-week program designed to provide students with hands-on, real world experiences in a division that matches their career interest at the NC Department of Natural and Cultural Resources. Students will work 40 hours per week from June 4- Aug. 10. The program will prepare students with knowledge, resources and expertise they will need to be able to apply for future positions with NCDNCR. Components of the internship experience include a professional development workshop where the students gain knowledge in building their professional portfolio and being a state employee. All interns are encouraged to seek academic credit for their internship and are responsible for determining the specific application procedure at his/her academic institution.

**Salary:** \$15/hr.

**Location:** Locations vary and depend on availability

**Program length:** 40 hrs. per week (10 weeks)

**How do students apply:** Online at [oshr.nc.gov/work-for-nc](https://www.oshr.nc.gov/work-for-nc)

**Majors/degrees sought:** All majors are encourage to participate

**Contact for more information:**  
Sondra Chavis, [Sondra.Chavis@ncdcr.gov](mailto:Sondra.Chavis@ncdcr.gov) or 919-807-7378

**PUBLIC TRANSIT INTERNSHIP**  
North Carolina Department of Transportation Placement

Administered by the N.C. Department of Transportation Public Transportation Division (NCDOT-PTD), this internship provides the opportunity to learn about the field of public transportation and gain valuable work experience. This program is for graduate students attending a college or university in North Carolina who have the desire to work in the field of public transportation management, providing exposure to all aspects of a transit system. The program also assists in developing a pool of qualified workers for the future of the state’s public transportation industry.

**Academic Majors Desired:** Transportation Planning, Engineering, Environmental Policy, Political Science, Sustainability, Public Affairs, Civil, Electrical, Mechanical or Industrial Engineering with a minor in Project Management, Business Administration, Public Administration, Business Administration, Accounting, Statistics, Criminal Justice, Geography, Sociology, Accounting, Finance, Marketing, Advertising, Graphic Arts, Journalism, Multimedia

Arts, and/or Interactive Design-Research, Urban or Mass Transit Planning, Triangle Regional Public Transit or Mass Transit Planning

**Eligible candidates will be currently enrolled in a graduate level program and attending a college or university in North Carolina**

**Salary and/or other benefits:** \$14,798 –\$16,554 annually

**Location:** Locations vary and depend on availability

**Program length:** 40 hrs. per week (12 weeks)

**Recruitment cycle – approximate start and end dates:**  
Recruitment/Application Process Start: August  
Application Deadline: February  
Offer Letters to Potential Interns: March  
Internship Program: May

**How do students apply:** Interested applicants must apply online through the N.C. State Government employment website ([oshr.nc.gov/work-for-nc](https://www.oshr.nc.gov/work-for-nc)) and search for Public Transportation Division Intern. Applicants must attach a college transcript to the online application; those without it will be considered incomplete.

**Majors/degrees sought:** All majors are encouraged to participate

**Contact for more information:**  
Tameka Judd, [tcjudd@ncdot.gov](mailto:tcjudd@ncdot.gov) or 919-707-4436

# SCHOLARSHIP OPPORTUNITIES

**NORTH CAROLINA SCHOLARSHIP FOR CHILDREN OF WAR TIME VETERANS**  
NC Department of Military & Veterans Affairs

These scholarships are given in appreciation for the service and sacrifices of North Carolina’s war veterans. It is a four-year scholarship program for approved schools in North Carolina established for the qualifying natural or adopted (before age 15) children of certain class categories of deceased, disabled, combat or POW/MIA veterans.

**Award amount:** Dependent upon disability or deceased class

**Duration of award:** Throughout matriculation as long as student stays within good academic standing with the respective university

**Application deadline:** Dates vary based on category. Next deadlines are February 14, June 1 and December 1. Please review the website for criteria.

**Where to apply:** Online at [nc4vets.com/nc-programs](https://www.nc4vets.com/nc-programs) or [nc4vets.com/scholarship-forms-q1](https://www.nc4vets.com/scholarship-forms-q1)

**Specific degree:** There are no specific majors or degrees required for applicants

**Contact for more information:**  
Angela Heilig, 984-204-2981

**HBCU/MSI TRANSPORTATION SCHOLARSHIP**  
North Carolina Department of Transportation Placement

The North Carolina HBCU/MSI Transportation Scholarship helps foster transportation professionals by awarding scholarships to students pursuing undergraduate and graduate degrees in transportation-related fields by: attracting the brightest minds to the field of transportation; expanding, diversifying and retaining top talent in the transportation industry of the United States; and by bringing innovation and enhancing the breadth and scope of the transportation sector.

**Eligibility:** The N.C. Department of Transportation offers these scholarships to students currently enrolled at accredited Historically Black Colleges and Universities, as well as minority serving institutions in North Carolina. Students must be a junior or senior earning a bachelor degree or be a confirmed graduating senior pursuing a masters degree in a transportation-related field.

**Award amount:** \$2,500

**Duration of award:** Academic Year

**Application deadline:** October 1

**Where to apply:** Online at [apps.ncdot.gov/ContactUS/Home/PostComment?Unit=HBCUMIH](https://www.apps.ncdot.gov/ContactUS/Home/PostComment?Unit=HBCUMIH)

**Specific degree:** There are no specific majors or degrees required for applicants. However, applicants should be planning to enter the transportation profession after completing their higher level education.

**Contact for more information:**  
Al Austin, [ajaustin1@ncdot.gov](mailto:ajaustin1@ncdot.gov) or 919-707-2815 or Nicole Gye’Nyame, [ndgyenyame@ncdot.gov](mailto:ndgyenyame@ncdot.gov) or 919-707-4316





# FELLOWSHIP & APPRENTICE OPPORTUNITIES

## THE DWIGHT DAVID EISENHOWER TRANSPORTATION FELLOWSHIP PROGRAM

U.S. Department of Transportation Federal Highway Administration

The Dwight David Eisenhower Transportation Fellowship Program (DDETFP) advances the transportation workforce by helping to attract the nation’s brightest minds to the field of transportation, encouraging future transportation professionals to seek advanced degrees, and helping to retain top talent in the U.S. transportation industry. The DDETFP is an annual program and awards are merit-based, subject to the availability of funds. There are three categories of Fellowships:

**DDETFP Graduate Fellowship** provides funding for students to pursue Master’s or Doctoral degrees in transportation-related disciplines.

**DDETFP Local Competition** encourages institutions of higher education (IHE) that are minority serving institutions and community colleges to apply for administering a DDETFP competition on their campus.

**DDETFP Grants for Research Fellowship (GRF)** is structured to provide opportunities for students to work with USDOT program offices which are interested in attracting workforce-ready students pursuing advanced degrees in transportation-related disciplines.

**Academic Majors Desired:** Architecture, Biology, Chemistry, Communications, Computer Science, Criminal Justice, Environmental Science, Information Systems, Mathematics, Physics, Accounting, Business Administration, Finance, Economics, Management, Human Factors, Human Resources, Psychology, Aeronautical Studies Airway Science, Aviation Flight Management Science, Chemical Engineering, Civil Engineering, Construction Engineering, Electrical Engineering, Electronic Engineering, Environmental Engineering, Geotechnical Engineering, Manufacturing Engineering, Mechanical Engineering, Structural Engineering, Transportation Engineering, Environmental, Transportation, Public Policy and Analysis, Public Administration, Political Science/Government, Urban and Regional Planning, Urban

Studies, Logistics Management, Planning, Policy\*Other Transportation-Related Academic Disciplines may be approved on a case by case basis by the FHWA Universities and Grants Programs, Program Manager

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**How do students apply:** Online at [https://www.fhwa.dot.gov/innovativeprograms/centers/workforce\\_dev/post\\_secondary\\_education.aspx](https://www.fhwa.dot.gov/innovativeprograms/centers/workforce_dev/post_secondary_education.aspx)

**Salary and/or other benefits:** \$1,500-\$35,500

**Location:** Varies

**Program Length:** up to 12 months

**Recruitment Period:** Annual (visit Grants.gov to get a notification of funding opportunities and information about how to apply when the award cycle opens)

**Contact for more information:** Federal Highway Administration, Universities and Grants Programs, Center for Transportation Workforce Development [transportation\\_edu@dot.gov](mailto:transportation_edu@dot.gov) or 703-235-0538

## HBCU FELLOWS PROGRAM

North Carolina Department of Transportation Placement

The North Carolina HBCU/MSI Fellows Program offers workplace experiences and learning opportunities at the N.C. Department of Transportation to recent graduates of North Carolina’s Historically Black Colleges and Universities (HBCU) or Minority Serving Institutions (MSI). HBCU Fellows serve a two-year commitment in a NCDOT unit/division where they will learn about the agency and participate in professional certification and developmental opportunities. Fellows will be placed in positions at NCDOT as needed and will be able to gain knowledge and experience to prepare them for permanent employment.

Applicants to the Fellows program must have graduated within the past one to three years with a bachelor’s or master’s degree from one of North Carolina’s HBCUs or MSIs.

**Salary/Benefits:** \$20/hour for bachelor’s degree, \$22/hour for master’s degree

(Please note this information is subject to change.)

**Location:** Varies, depending on availability

**Program Length:** Temporary, Full time Two-Year position in one of our Units/Divisions

**Recruitment period:** Once per year

**Placement:** March

**Majors/Degrees sought:** All Majors are encouraged to apply.

**Contact for more information:** Alvin Austin, [ajaustin1@ncdot.gov](mailto:ajaustin1@ncdot.gov) or 919-707-2815 or Nicole Gye’Nyame, [ndgyenyame@ncdot.gov](mailto:ndgyenyame@ncdot.gov) or 919-707-4316

## THE TRANSPORTATION ENGINEERING ASSOCIATE PROGRAM (TEA)

North Carolina Department of Transportation Placement

The Transportation Engineering Associate Program (TEA) introduces newly graduated engineers to the major organizational functions of various highway units, branches and divisions. To achieve these goals, associates are placed in rotational assignments with Professional Engineers throughout the 18 months on the program. These assignments are designed to introduce associates to the wide variety of engineering careers available within NCDOT.

**Program length:** Full time, 18 month training period, 100% placement in one of our Units/Division during or upon completion of program

**Recruitment period:** Year round

**Placement:** January and June

Seniors graduating either in the fall or spring with a degree in the following majors: Engineering, Civil, Biological, Environmental, Architecture, Electrical, Mechanical, Construction

**GPA:** 2.3

**Contact for more information:** Chandra Cross, [ccross@ncdot.gov](mailto:ccross@ncdot.gov) or 919-707-6686

## THE PUBLIC TRANSPORTATION APPRENTICES PROGRAM

North Carolina Department of Transportation Placement

The Public Transportation Apprentices program offers work experience and learning opportunities for college seniors who will earn a Bachelor’s degree and have the desire to work in the field of public transportation. The program provides exposure to all aspects of a transit system, allowing apprentices to gain experience in public transportation operations. It develops a pool of qualified individuals for the future of the state’s public transportation industry. A 12-month commitment is required.

**Placement:** Apprentices typically begin work at the sponsoring agency on or around May 1.

**Recruitment period:** September

**Locations:** Statewide Transit Systems

**Academic majors desired:** Transportation Planning, Engineering, Environmental Policy, Political Science, Public Affairs, Civil/Electrical/Mechanical or Industrial Engineering with a minor in Project Management, Business Administration, Public Administration, Accounting, Statistics, Criminal Justice, Geography, Sociology, Finance, Marketing, Advertising, Graphic Arts, Journalism, Multimedia Arts, and/or Interactive Design-Research, Urban or Mass Transit Planning, Triangle Regional Public Transit or Mass Transit Planning

**Eligible candidates will earn their undergraduate degree from a North Carolina college or university.**

**Contact for more information:** Donnie R. Tim, [drtim@ncdot.gov](mailto:drtim@ncdot.gov) or 919-707-4674

