



**DATE:** February 13, 2024

**TIME:** 10:00 am

**LOCATION:** Microsoft Teams

## MEETING AGENDA

**MEETING TITLE:** LPA Advisory Committee Meeting

**OBJECTIVE:** Quarterly Meeting

**FACILITATOR:** Robin Cunningham

**SCRIBE:** Tammy Rundle

### ATTENDEES REQUESTED:

#### DMV Appointed Members

- ☐ Wayne Goodwin, Commissioner, NCDMV
- ☐ Robin Cunningham, Program Supervisor II, Vehicle Services
- ☐ Loretta Hall, Program Supervisor II, Vehicle Services
- ☐ Wanda Johnson, Program Supervisor II, Vehicle Services
- ☐ Jeanette Council, Program Supervisor I, IRP
- ☐ Lt. Col. Loyd Crissman, License & Theft
- ☐ Charles "Cam" Coburn, Asst Director, Training & Development
- ☐ Srinivasarao Kandimalla, App. Development Mgr., STARS
- ☐ Michael Thomas, App. Development Mgr., IRP and LITES
- ☐ James Brittingham, Audit Manager
- ☐ Renee Silver, Program Supervisor I, QA/PRG/Scan
- ☐ Telisha Hunter, Program Supervisor II, Vehicle Services

#### LPA Appointed Members

- ☐ Kyle Donohue, Cherokee #39 & Franklin #125
- ☐ Pamela Merritt, Whiteville #186
- ☐ Elaine Neal, Greensboro # 134 & Carrboro #87
- ☐ Marla Pearson, Cary #107
- ☐ Lindy Wease, Shelby #48
- ☐ Linda Jordon, Oxford #132

#### Scribe

- ☐ Tammy Rundle, Program Analyst I

#### Other Invitees

- ☐ Portia Manley, Chief Deputy Commissioner, NCDMV
- ☐ Paula Windley, Deputy Commissioner, NCDMV
- ☐ Charlotte Boyd-Malette, Deputy Commissioner, NCDMV
- ☐ Timothy Hayworth, Deputy Commissioner, NCDMV
- ☐ Jennifer Keel, Director, Vehicle Services
- ☐ Rena Henry, Deputy CIO, NCDMV
- ☐ Marvin Shelton, Director, Business Services
- ☐ William A. Marsh III, Sr. Deputy General Counsel, NCDOT
- ☐ Christopher Brooks, Special Deputy Attorney General
- ☐ John Congleton, Assistant Attorney General
- ☐ Jonathan Evans, Assistant Attorney General
- ☐ Judy Schmidinger, Program Analyst II, Vehicle Services
- ☐ Michael Newsome, Director, Driver Services
- ☐ Al Roethlisberger, Chief Information Security Officer, NCDIT
- ☐ Scott Stuelke, Manager, Network Services, NCDIT
- ☐ Jamey Wilkinson, Client Services Manager, NCDIT
- ☐ Luke Harris, Operations Manager, Financial Mgmt. Div.
- ☐ Todd Morgan, DMV Financial Operations, NCDOT
- ☐ John Brockwell, Communications
- ☐ Marty Homan, Communications
- ☐ Leigh Jackson, DOT Legislative Liaison
- ☐ Anita Rush, DMV Financial Operations/NCDOT
- ☐ Carl Pickney, Applications System Manager II
- ☐ Audrea Dale, Applications System Manager I
- ☐ Yulia Gorelik, Applications System Manager I
- ☐ Lori Stephenson, Business Relations Manager
- ☐ Allen Brown, Client Support Supervisor,
- ☐ J. R. Haglund, ITI4DM
- ☐ Venkatesh Pandey, Assistant Professor, NC A&T University

AGENDA ITEMS		
AGENDA ITEM DESCRIPTION	PRESENTER	DURATION
1. Roll Call; Establish a Quorum; Agenda; Ground Rules	Robin Cunningham	5 Minutes
2. Review and approval of minutes	Robin Cunningham	5 Minutes
3. Commissioner's Greeting	Commissioner Goodwin	5 Minutes
4. Follow-up on Action Items a) Update on new error reports b) Sub-committee for LPAs interested in kiosk implementation c) Establishing a print queue for instant titles	Robin Cunningham Judy Schmidinger Judy Schmidinger	10 Minutes
5. NEW BUSINESS - <u>DMV</u> a. Discussion & voting on changes to SOP Sec. 20.2 & 35 b. Discussion & voting on SOP Sec. 29.1 c. LPA Openings and Closings d. Kiosk Presentation by ITI e. Presentation on LPA Compensation Study	Robin Cunningham Robin Cunningham Robin Cunningham ITI Venktesh Pandey	45 Minutes
6. NEW BUSINESS – <u>LPA</u> a. Assumed Business name b. Change to MVR-1 on DMV website	Marla Pearson	45 minutes
7. Adjourn	Motion to Adjourn	5 minutes

ACTION ITEMS		
ITEM	ASSIGNED TO	DATE
1.		
2.		
3.		
4.		

[illegible]
